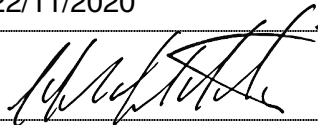


**CONSTITUTION**  
**of the**  
**Sporting Shooters Association of Australia**  
**Alice Springs Branch Inc**

Adopted on the 22nd of November 2020

<b>This is the annexure marked "A" referred to in the statutory declaration of:</b>	
Name of public officer	Tori Krikke
Made on (date)	22/11/2020
Before me	
	(signature of witness on statutory declaration)

**As Previously Amended:**

AGM 24/11/2019  
AGM 27/07/2014  
AGM 27/05/2007  
AGM 10/02/2002  
AGM 07/12/1998  
SGM 27/02/1988

**SPORTING SHOOTER'S ASSOCIATION OF AUSTRALIA.  
Alice Springs Branch INCORPORATED.**



**CONSTITUTION.**

**1.00**

**NAME**

**1.01**

The name of the incorporated Association is the SPORTING SHOOTERS ASSOCIATION OF AUSTRALIA Alice Springs Branch INCORPORATED, hereinafter in this Constitution referred to as "the Branch".

**1.02**

The location of the Branch shall be at the Alice Springs Shooting Complex, Butler Road, Alice Springs, Northern Territory of Australia.

**2.00**

**INTERPRETATION**

**2.01**

In this Constitution, unless the contrary appears:

- (a) **Association**  
means the Sporting Shooters Association of Australia (NT) Incorporated.
- (b) **AGM**  
means the Annual General Meeting.
- (c) **Board of Management**  
means the Board of Management of the Sporting Shooters' Association of Australia Alice Springs Branch Incorporated, and includes the membership of the Executive Committee of the Branch.
- (d) **Branch**  
means an unlimited number of Individual Members, who at an Annual General Meeting, elect a formal committee and agree to adopt the uniform Constitution of the Sporting Shooters Association of Australia (NT) Incorporated.
- (e) **Discipline**  
means a group of members as described in clause(f) of this part that act in accordance with clause 5.00 of this constitution.
- (f) **Branch Member**  
means an Individual Member who has been afforded membership to the Sporting Shooters Association of Australia Incorporated in accordance with clause (i) of this part, and who has applied for, paid a fee and been accepted to membership of a Branch as described in (d) above.
- (g) **Delegate**  
means a person who is a member of the Branch, who has been appointed in writing by the Board of Management of the Branch, as being authorized to vote on behalf of the Branch at an Annual General Meeting or a Special General Meeting of the Sporting Shooters Association of Australia (Northern Territory Branch) Incorporated.
- (h) **Executive Committee**  
means the President, Vice President, Secretary, Public Officer, and Treasurer of the Branch.
- (i) **Individual Member**  
means and individual person who has completed a membership application form, paid a subscription, and has

been afforded membership to the Sporting Shooters Association of Australia Alice Springs Branch Incorporated.

- (j) **Life Member**  
means a person who has been elected as a Life Member at an Annual General Meeting of the Branch for outstanding services to the Branch. Such election shall be carried out by a Notice of Motion that is passed by a two-thirds majority of the voting members. A Life Member shall be entitled to speak at any meeting of the Branch, and shall be entitled to a vote.
- (k) **Sporting Shooters Association of Australia Incorporated**  
means the SPORTING SHOOTERS' ASSOCIATION OF AUSTRALIA INCORPORATED (National) Inc. is purely administrative and does not provide any sporting facility. It comprises an unlimited number of member States and Territories who agree to accept the Constitution of the National Association. Delegates from the member States and Territories are eligible to attend the Annual General Meeting of the Sporting Shooters' Association of Australia Inc (National). The Delegates elect from their number a Board of Management to administer the Sporting Shooters Association of Australia Inc (National) for the ensuing year.
- (l) **SSAA Alice Springs Branch Inc.**  
means, within this Constitution, the Sporting Shooters Association of Australia Alice Springs Branch Incorporated.
- 2.02 In this Constitution, unless the contrary appears, references to: -
- (a) writing includes, facsimiles, printing, photographs or other forms of presenting words that are visible and legible; words in the masculine or feminine gender include the opposite gender,- words in the singular include the plural and vice-versa.
- (b) a Clause number shall be a reference to all of its Sub-clauses

**3.00**

**3.01**

**AIMS. OBJECTS AND PURPOSE**

- (a) The achievement and maintenance of a favourable environment for field and target shooting in the Northern Territory.
- (b) To seek improvements in the laws pertaining to wildlife (indigenous and introduced) and to support or oppose amendments to existing or proposed legislation which is deemed by the Branch to be discriminatory, or which would restrict or inhibit the lawful pursuits of its members.
- (c) To advocate open seasons consistent with game conservation and to discourage the shooting and/or destruction of rare or endangered species of wildlife and foster and promote the legal recognition of game animals (indigenous and introduced).
- (d) To provide help and education for all eligible persons in the art of shooting, safe handling of firearms, field etiquette and knowledge of laws relative to shooting.
- (e) To raise the sport of shooting in the public esteem by promotion of a better understanding between the public, landholders and shooters.
- (f) To encourage all hunters and shooters to abide by a strict code of ethics.
- (g) To promulgate in the interests of safety, knowledge and information of firearms and ammunition.
- (h) To propose, support, or oppose firearm legislation according to the policy of the Branch to be deemed to be within the best interests of the members of the Branch.
- (i) To assist and to support the Sporting Shooters Association of Australia Incorporated.
- (j) To promote the art of shooting, safe handling of firearms, field etiquette, and knowledge of the laws relating to recreational target shooting, competition target shooting, and recreational shooting and hunting.
- (k) To do all such things as are conducive to, or incidental to, the attainment of the above aims and objects and purposes of the Branch.

**4.00**

**4.01**

**POWERS**

In addition to the Objects and Purposes of the Branch, the powers of the Branch shall be deemed to include, but not be limited to: -

- (a) To take over the funds and other assets and liabilities of the Branch known as the Sporting Shooters Association of Australia (Alice Springs Branch) Incorporated, located at Alice Springs Shooting Complex.
- (b) To subscribe to, become a member of, and co-operate with any other association Branch or club, or organization, whether incorporated or not, whose objects are altogether or in part similar to those of the Branch, PROVIDED that the Branch subscribe or support with its funds any club, association, or organization which does not prohibit the distribution of its income and property among its members to an extent at least as great as that imposed on the Branch under or by virtue of rule 26 (01).
- (c) In furtherance of the objects of the Branch, to buy,

- sell, and deal in all kinds of articles and commodities, and provisions, both liquid and solid, for the members of the Branch or persons frequenting the premises of the Branch.
- (d) To purchase, to take on lease or in exchange, hire and otherwise acquire any lands, buildings, easements, or property, real and personal, and any rights and privileges which may be requisite for the purposes of, or capable of being conveniently used in connection with, and of the objects of the Branch: PROVIDED that in case the Branch shall take or hold any property that may be subject to any trusts, the Branch shall only deal with the same in such manner as is allowed by law having regard to such trusts.
  - (e) To appoint, employ, remove, or suspend such managers, clerks, secretaries, servants, workers, and other persons as may be necessary or convenient for the purposes of the Branch.
  - (f) To remunerate any person or body corporate for services rendered, or to be rendered, and whether by way of brokerage or otherwise in placing or assisting to place or guaranteeing the placing of any unsecured notes, debentures, or other securities of the incorporated Branch, on, in, or about the incorporated Branch, or promotion of the incorporated Branch in the furtherance of its objectives.
  - (g) To construct, improve, maintain, develop, work, carry out, alter or control any houses, buildings, grounds, works or conveniences, which may seem calculated directly or indirectly to advance the Branch's interests, and to contribute to, subsidise, or otherwise assist and to take part in the construction, improvement, maintenance, development, working, management, carrying out alteration or control thereof.
  - (h) To invest and deal with the money of the Branch not immediately required in such a manner as may from time to time be thought fit.
  - (i) To take or to otherwise acquire, and to hold shares, debentures or other securities of any company or body corporate.
  - (j) In furtherance of the objects of the Branch, to lend and advance money or give credit to any person or Body Corporate, to guarantee and give guarantees or indemnities for the payment of money or the performance of contracts or obligations by any person or body corporate, and otherwise to assist any person or body corporate.
  - (k) To borrow or raise money either alone or jointly with any other person or legal entity in such a manner as may be thought proper and whether upon fluctuating advance account or overdraft or otherwise to represent or secure any monies and further advances borrowed or to be borrowed alone or with others aforesaid by notes secured or unsecured, debentures, or debenture stock perpetual or otherwise, or by mortgage, charge, lien, or other

- security upon the whole or any part of the incorporated Branch's property or assets present or future and to purchase, redeem, or pay off any such assets.
- (l) To draw, make, accept, endorse, discount, execute, and issue promissory notes, bills, of lading and other negotiable or transferable instruments.
  - (m) In furtherance of the objects of the Branch, to sell, improve, manage, develop, exchange, lease, dispose of, turn to account, or otherwise deal with all or any part of the property and rights of the Branch.
  - (n) To take or to hold mortgages, liens, or charges, to secure payment of the purchase price, or any unpaid balance of the purchase price, or any part of the Branch's property of whatsoever kind sold by the Branch, or any money due to the Branch's from purchasers and others.
  - (o) To take any gift of property whether subject to any special trust or not, for one or any more of the objects of the Branch but subject always to the proviso in rule (4.01).
  - (p) To take such steps by personal or written appeals, public meetings, or otherwise, as may from time to time be deemed expedient for the purpose of procuring contributions to the funds of the Branch, in the shape of donations, and annual subscriptions, or otherwise.
  - (q) To print and publish any newspapers, periodicals, and booklets or leaflets that the Branch may think desirable for the promotion of its objects.
  - (r) In furtherance of the objects of the Branch to amalgamate with any one or more incorporated associations having objects altogether or in part similar to those of the Branch and which shall prohibit the distribution of its or their income and property among its or their members to an extent at least as great as that imposed upon the Branch under or by virtue of sub-rule 26(01).
  - (s) In furtherance of the objects of the Branch, to purchase or otherwise acquire and undertake all or any part of the property, assets, liabilities, and engagements of one or any more of the incorporated associations with which the Branch is authorized to amalgamate.
  - (t) In furtherance of the objects of the Branch to transfer all or any part of the property, assets, liabilities, and engagements of the Branch to any one or more of the incorporated association/s or body/s with which the Branch is authorized to amalgamate.
  - (u) To make donations for patriotic, charitable, or community purposes.
  - (v) To transact any lawful business in aid of the Commonwealth of Australia in the prosecution of any war caused by a foreign invading force, in which the Commonwealth of Australia is engaged.
  - (w) To do all other such things as are incidental or conducive to the attainment of the aims, objects, and purposes, and the exercise of the powers of the Branch.

- (x) Members of the Branch Management Committee (12.01), a minimum of three, including two members of the Executive Committee (12.03), have the right to spend up to \$500 per month (not accumulative) in the event of an emergency for repairs to equipment on the SSAA Alice Springs Range, between Monthly Management (General) Meetings.

## 5.00

### DISCIPLINES OF THE BRANCH

#### 5.01

The Branch may approve the forming of an unlimited amount of authorized S.S.A.A. disciplines. For a discipline to become branch approved, it must act in accordance with the following guidelines.

- (a) Notice in writing must be forwarded to the Alice Springs Branch Management Committee, advising the intention of the member/s wishing to begin a discipline.
- (b) A discipline must initially consist of not less than five(5) financial Alice Springs Branch Members (Classes of Members, clause 6.00).
- (c) Each discipline may with the approval of the Executive Committee set its own fees and charges payable to the Treasurer within two working days of collection for banking.
- (d) Any member of the council who is absent without leave granted by council from three (3) consecutive meetings of the council, shall be advised in writing by the Secretary: " That owing to non - attendance he or she has been relieved of their position, but has the right to appeal at the next council meeting held after the receipt of this letter. Apologies must be made to the Secretary not later than 24 hours prior to commencement of the meeting.

## 6.00

### CLASSES OF MEMBERS

#### 6.01

The membership of the Branch shall and may consist of members made up of ordinary members, family members, junior members, pensioner members, honorary members, associate members and life members

- (a) **Ordinary Member**  
Is an adult member eighteen (18) years and over. The number of ordinary members is unlimited. An ordinary member must be a financial member of the Sporting Shooters Association of Australia Incorporated.
- (b) **Family Member**  
Is an immediate relative of an ordinary member who resides at the same address. The number of family members is unlimited.
- (c) **Junior Member**  
Is any member under the age of eighteen (18) years. The number members is unlimited.
- (d) **Pensioner Member**  
A pensioner member is a member who can produce an age or medical pensioner's card.

- (e) **Honorary Member**  
Is a person, who for outstanding service to the Branch has been granted membership, but has limited rights. An Honorary Member may make use of the social amenities located at the Alice Springs Shooting Complex and use the range periodically, but precludes the right to:  
(1) eligibility to stand for office of the Branch, or to vote at any meeting of the Branch.

- Associate Member**  
(f) An associate member is a member of whose rights are limited to the social use of the Alice Springs Shooting Complex and precludes the right to:  
(1) range use, and,  
(2) eligibility to stand for office of the Branch, or to vote at any meeting of the Branch.

- (g) **Life Membership**  
Life Membership of the Branch may be conferred by ballot; upon an Ordinary Member by the Branch by a two thirds majority vote at an Annual General Meeting of members. There is no limit to the number of Life Members at any level. The nominee for Life membership shall not take part in, or have prior knowledge of, his or her selection in any way.

## **7.00**

### **MEMBERSHIP FEES**

- (a) The classes of membership and fees for each class of membership shall be such sum, as the Executive Committee of the Branch shall from time to time determine at any General Meeting. A schedule of these fees shall be promulgated under the By-Laws of the SSAA Alice Springs Branch Inc.
- (b) The membership fees for each class of membership shall be payable at such time and in such manner as the Management Committee shall from time to time determine.

## **8.00**

### **ADMISSION AND REJECTION OF MEMBERS**

#### **8.01**

Upon acceptance of the prescribed membership fee by the Sporting Shooters Association of Australia Incorporated Membership Office, St Mary's, Sydney, the applicant shall be eligible to apply for membership to the Branch to the class of membership applied for, and,

#### **8.02**

With the exclusion of Associate and Honorary Members, upon receipt of a membership application form and payment of the prescribed fee to the Treasurer of the Branch or to another person nominated by the Management Committee, the member shall, if approved, by the Management Committee be issued with a Membership Pass and shall then have all the rights of a Branch Member for the period stipulated upon the Membership Pass.

#### **8.03**

Upon receipt of a "membership" application form and payment of the prescribed fee, to the Treasurer of the Branch, or to another person nominated by the Management Committee, a "member" shall then have access to the Alice Springs Shooting Complex, provided that this access and



use does not occur upon any range which is "closed" or interfere with an event listed in the calendar and that any access is limited to the Range/s and subject to any conditions which may be in place as determined by a Rule or By-Law of the Branch.

8.04

An un-financial member whose fees are in arrears for any period **up to** two months from the time such fees were due and payable to the Branch, shall, upon payment of the fees have the renewal of the membership, the expiry date will be one calendar year from the time of expiry upon the original expiry date.

8.05

Members of the Branch are required to be financial members of the Alice Springs Shooting Complex (ASSCI). Members of the Branch who have ASSCI membership terminated for cause, may have their membership of the Branch terminated. Where allegations of wrong doing have been made, the Executive shall have the power to commute membership status to Associate Membership pending the outcome of the investigation. Payment of capitation fees to ASSCI and the responsibilities of members will be promulgated under the By-Laws of the SSAA Alice Springs Branch Inc. as required.

9.00

**TERMINATION OF MEMBERSHIP**

9.01

A member may resign from the Branch at any time by giving notice in writing to the Secretary. Such resignation shall take effect at the time such notice is received by the Secretary unless a later date is specified in the notice when it shall take effect on that later date.

9.02

If a member fails to comply with any of the provisions of these rules, or,

- (a) Conducts themselves in a manner considered to be injurious or prejudicial to the aims, objects and purpose of the Branch, the Management Committee shall determine whether his membership shall be **terminated. Refer 9.03(d) and 10.00**
- (b) Has membership fees in arrears for a period of two months or more, shall have said membership automatically **terminated** and those person/s must re-apply for membership.
- (c) Any breach of safety whether deliberate or otherwise, of which does not necessarily result in any injury, whether permanent or otherwise to any person/s at any time upon any range or facility under the control of the Branch, and, may determine the conditions of, and/or duration of any such suspension or disqualification.

9.03

No Member shall be **suspended** or **disqualified** from membership unless: -

- (a) a complaint has been made, in writing, and signed by the person/s making the complaint,
- (b) The member, who is the subject of the complaint, has been given a minimum of 7 days notice, in writing, of the intention of the Management Committee to conduct a hearing of the complaint. The notice shall provide full

and concise particulars of the nature of the complaint that is alleged to have been committed and be provided with copies of the written complaint.

- (c) The member concerned shall be given a full and fair opportunity to present a case either in person, or by legal counsel or agent, to answer the complaint and to produce witnesses and/or evidence on his, her or its behalf, and if the Board of Management resolves to uphold the complaint, it may terminate or suspend the said membership. The Management Committee shall instruct the Secretary to advise the member in writing accordingly.
- (d) A member whose membership has been **terminated** under sub-rules 10.02 and/or 10.03 and if applicable, having had an appeal under Rule 10 of this Constitution dismissed, shall forfeit all previously paid fees and shall at the discretion of the Board of Management be required to pay a casual range use fee for the use of the facilities at the Alice Springs Shooting Complex for a period as determined by the Management Committee.

**10.00**

**APPEAL AGAINST TERMINATION OF MEMBERSHIP**

**10.01**

A Member, whose membership has been terminated or suspended, may within one month of receiving written notification thereof, lodge with the Secretary of the Branch written notice of his intention to appeal against the decision of the receipt of a notice advising of the suspension or disqualification, lodge a written appeal against the decision of the management Committee, on the grounds that the decision was wrong or made in error, or that the penalty was manifestly excessive.

**10.02**

Where a member does not appeal against the decision of the Management Committee within the time prescribed by these Rules, the matter will be deemed finalized.

**10.03**

Upon receipt of a notification of intention to appeal against a decision of the Management Committee, the Secretary shall, within 14 days of such receipt, convene a Special General Meeting to hear the appeal. At any such meeting the appellant shall be given the opportunity to fully represent his case and the Management Committee or those members thereof that terminated the membership shall also have the opportunity to re-assess the matter. The results of the hearing shall be **by vote of the members of the Management Committee**, provided that a quorum, in accordance with Rule 16.03 of this Constitution, is in attendance of such a hearing.

**10.04**

In the hearing of the appeal, **the Management Committee** shall have the power to uphold, dismiss, vary, or increase its decision.

**10.05**

At the conclusion of the appeal proceedings, neither the appellant nor the Management Committee shall have any further appeal rights and the matter will be deemed finalized.

**11.00**

**REGISTER OF MEMBERS**

**11.01**

The Management Committee shall cause a Register to be kept in which shall be entered the names, residential addresses and admission dates of all members admitted to membership of the Branch.

**11.02**

A member shall notify the Secretary of his change of address within 14 days of the change of address.

**11.03**

The register shall also record the deaths, resignation terminations and re-instatements of membership and any further particulars as the Management Committee may require from time to time.

**11.04**

The Register shall be open for inspection at all reasonable times by any member who previously applies to the Secretary for such inspection.

**12.00**

**MEMBERSHIP OF THE MANAGEMENT AND EXECUTIVE COMMITTEE**

**12.01**

The Management Committee of the Branch(which also functions as the Range Development Committee) shall be members of the Branch and consist of:-

- (a) President
- (b) Vice President
- (c) Secretary
- (d) Public Officer (May be held in conjunction with another elected Executive position)
- (e) Treasurer
- (f) Publicity Officer (May be combined with any other position)
- (g) Assistant Secretary (if required)
- (h) Range Development Officer (if required)
- (i) Junior Vice-President (if required)

**12.02**

A quorum of the Management Committee shall be a minimum of four (4) of the persons holding one of the above positions with not less than two (2) of the positions being held by members of the Executive Committee (12.03).

**12.03**

The Executive Committee of the Branch shall consist of:-

- (a) President
- (b) Vice President
- (c) Junior Vice-President (if required)
- (d) Secretary
- (e) Public Officer (May be held in conjunction with another elected Executive position)
- (f) Treasurer.

**12.04**

At each Annual General Meeting, after the business of the previous AGM has been completed and confirmed, all members of the Management Committee for the time being shall retire from office, but shall be eligible for nomination for re-election.

**12.05**

The term of office for each member of the Management Committee of the Branch shall be for a period of one(1) year.

**12.06**

The year for the purposes of the administration of Branch business shall be from the 1st July in each year and concludes on the 30th June in each year.

**12.07**

The elections of officers of the Branch shall be

conducted in the following manner:

- (a) Any two (2) members of the Branch shall be entitled to nominate a member of the Branch for election to the Management Committee (which includes the Executive Committee).
- (b) The nomination shall be in writing in the approved form, which shall be signed by the member being nominated, together with the names and signatures of both the proposer and seconder. The nomination shall be received by the Secretary not later than fourteen (14) days prior to the Annual General Meeting at which the election takes place.
- (c) A list of the candidates names in alphabetical order, with the proposers and seconds names, shall be placed upon the Branch notice board at least seven (7) days prior to the date of the Annual General Meeting at which the election takes place.
- (d) Balloting lists shall be prepared (if necessary) containing the candidates' names in alphabetical order, and each member present at the Annual General Meeting shall be entitled to register one (1) vote in respect of their preferred candidate in each vacant position.
- (e) In the event that more than one (1) person is nominated for election to a position on the Management Committee, each nominated person shall be entitled to a period of three (3) minutes to address the members present at the AGM.
- (f) In the event that there have been no written nominations for any of the positions on the Management Committee, nominations may be taken from the floor.
- (g) Members attending the AGM who intend to register a vote, are to be full financial members of the SSAA Inc., and the SSAA (Alice Springs Branch) Inc.
- (h) Two Returning Officers shall be nominated prior to the retirement of the Board of Management and such Returning Officers shall not be candidates for any position upon the Executive Committee or the Management Committee.
- (i) A Chairman shall be appointed by simple majority of votes by the outgoing Board of Management members to preside over the election.
- (j) In the event of a deadlock of votes for any position, the elected Chairman shall have the casting vote until all positions are filled.
- (k) Should there be any dispute regarding the counting of the votes in respect of any position, the Chairman may instruct that the votes be re-counted, and upon being satisfied that the votes are a true and accurate record of the proceedings, he may declare the results of the election.
- (l) In the event of a protest regarding the manner by which the election was conducted, that protest is to be lodged immediately with the incoming Secretary of the Branch who shall commission an investigation into the conduct of the election.

13.00

**RESIGNATION FROM THE BOARD OF MANAGEMENT**

13.01

Any member of the Management Committee may resign from membership of the Management Committee at any time by giving notice in writing to the Secretary but such resignation shall take effect at the time such notice is received by the Secretary unless a later date is specified in the notice when it shall take effect on that later date.

13.02

Any member of the Management Committee who conducts himself in a manner contrary to the provisions of the aims, objects and purposes of the Branch, or who brings disrepute or reduces credibility to the Branch may be removed from office at a Special General Meeting of the Branch where that member shall be given the opportunity to fully present his case. The question of removal shall be 'determined by the vote of the members of the Management Committee.

14.00

**VACANCIES ON BOARD OF MANAGEMENT**

14.01

The Management Committee shall have the power at any time to appoint any member of the Branch to fill a casual vacancy on the Management Committee until the next Annual General Meeting.

14.02

The continuing members of the Management Committee may act notwithstanding any casual vacancy on the Management Committee, but if and so long as their number is reduced below the number fixed by or pursuant to these Rules as the necessary quorum of the Management Committee, the continuing member or members may act for the purpose of increasing the number of members of the Management Committee to that number or of summoning a Special General Meeting of the Branch, but for no other purpose.

15.00

**FUNCTIONS OF THE SSAA Alice Springs BRANCH Inc.**

15.01

Except as otherwise provided by these Rules and subject to resolutions of the members of the Branch carried at any Special General Meeting, the Board of Management of the Alice Springs Branch shall,

- (a) have the general control and management of the administration of the affairs, property, and funds of the Branch, and,
- (b) have the authority to interpret the meaning of these Rules and any matter relating to the Branch on which these rules are silent.

15.02

The Board of Management may exercise all the powers of the Branch: -

- (a) to borrow or raise or secure the payment of money in such a manner as the members of the Branch may think fit and secure the same or the payment or performance of any debt, liability, contract, guarantee, or other engagement incurred or to be entered into by the Branch in any way and in particular by the issue of debentures, perpetual or otherwise, charged upon all or any of the Branch's property, both present and future, and to purchase, redeem, or pay off any such securities.
- (b) to borrow money from members at a rate of interest at the

rate not exceeding interest at the rate for the time being charged by bankers in Alice Springs for overdrawn accounts on money lent, whether the term of the loan be short or long, and to mortgage or charge its property or any part thereof and to issue debentures and other securities, whether outright or as security for any debt, liability, or obligation of the Branch, and to provide and pay off any such securities.

- (c) to invest in such manner as the members of the Branch may from time to time determine.
- (d) The Management Committee shall have absolute power to ban individuals who are not members of the Branch who have been found to be in breach of any rule of the Branch, including the non-payment of casual range fees, to ban such individual/s from the SSAA Range for a period as specified by the Management Committee.

**16.00**

**MEETINGS OF THE MANAGEMENT COMMITTEE**

**16.01**

The Management Committee shall conduct a General Meeting at least four (4) times each financial year, on a date agreed at each previous meeting, to exercise its functions. Meetings of the Management Committee may be held concurrently with General Meetings of the Branch together with meetings of the Range Development Committee.

- (a) Each authorized discipline at the General Meetings of the Branch may nominate any two approved delegates to carry the voting rights for that discipline, the nominees are not to be members of the Management Committee (12.01).

A Special Meeting of the Management Committee shall be convened by the Secretary on the requisition in writing signed by not less than one third of the members of the Management Committee which requisition shall clearly state the reasons why such Special Meeting is being convened and the nature of the business to be transacted thereat (refer 22.01).

**16.02**

A quorum for Management Committee meetings shall be in accordance with rule 12.02.

Subject as previously provided in this Rule, the Management Committee may meet together and regulate its proceedings as it thinks fit, provided that questions arising at any meeting of the Management Committee shall be decided by a simple majority of votes, and in the case of equality of votes, the Chair shall have the casting vote.

**16.03**

A member of the Management Committee shall not vote in respect of any contract or proposed contract with the Branch in which he is interested, or any matter arising there out, and if he does so vote, his vote shall not be counted.

**16.04**

Not less than twenty one (21) days notice shall be given by the Secretary to members of the Management Committee of any Special Meeting of the Management Committee. Such notice shall clearly state the nature of the business to be discussed thereat.

16.05 The President shall preside as Chairman at every meeting of the Management Committee or if there is no President, or if at any meeting he is not present within fifteen minutes after the time appointed for holding the meeting, the Vice-President shall be Chairman, or if the Vice-President is not present at the meeting, then the members may choose one of their number to be Chairman at the meeting. The Chairman will not vote at any meeting except as provided in Rule 16.04. These meetings shall not proceed except as provided in Rule 16.03.

16.06 If within half an hour from the time appointed for the commencement of a Management Committee meeting a quorum is not present, the meeting if convened upon the requisition of members shall lapse. In any other case, it shall be adjourned to the same day in the next month at the same time and place or to any other such time and such other place as the Management Committee shall determine, and if at the adjourned meeting, a quorum is not present within half an hour from the time appointed for the meeting, the meeting shall lapse.

**17.00**

**SUB-COMMITTEES**

17.01 The Management Committee may delegate all or any of its powers to a sub-committee consisting of such members of the Branch as the Management Committee thinks fit. Any subcommittee so formed shall in the exercise of the powers so delegated conform to any regulations that may be imposed on it by the Management Committee.

17.02 A sub-committee may elect a Chairman for their meetings. If at any meeting the Chairman is not present within ten minutes after the time appointed for holding the meeting, the members present may choose one of their number to be Chairman of the meeting.

17.03 Questions arising at any meeting shall be determined by a majority of votes of the members present, and in the case of A sub-committee may meet and adjourn, as it thinks proper. an equality of votes, the outcome shall be decided as opposed.

**18.00**

**ACTS DONE BY COMMITTEE**

18.01 All acts done by any meeting of the Management Committee or of a sub-committee or by any person acting as a member of the Management Committee shall, notwithstanding that if it is afterwards discovered that there was some defect in the appointment of any such member of the Management Committee, or person acting as aforesaid or that the members of the Management Committee or any of them were disqualified, be as valid as if every such person had been duly appointed and was qualified to be a member of the Management Committee.

**19.00**

**RESOLUTION IN WRITING**

19.01 A resolution in writing signed by all members of the Management Committee for the time being entitled to receive notice of a meeting of the Management Committee

shall be as valid and effectual as if it had been passed at a meeting of the Management Committee duly convened and held. Any such resolution may consist of several documents in like form,- each signed by one or more members of the Management Committee.

**20.00**

**ANNUAL GENERAL MEETINGS**

**20.01**

There shall be an Annual General Meeting once in each calendar year, within 5 months after the end of the association's financial year.

**20.02**

The calendar year of the Branch shall begin on the first day of January and end on the last day of December of each year.

**20.03**

The financial year of the Branch shall be the First day of July and end on the last day of June in each year (This is to allow sufficient time for the Auditors Report to be prepared for presentation to the AGM of the Branch).

**21.00**

**BUSINESS TO BE TRANSACTED AT THE AGM**

**21.01**

The Annual General Meeting shall be held once in each calendar year, within 5 months after the end of the association's financial year. In any case, the members shall be notified electronically via email and placing a notification on the Branch website/portal or electronic or other noticeboard generally available to members by giving the reasons for any postponement, and the date and venue at which the meeting is to be conducted.

**21.02**

The business to be transacted at every Annual General Meeting shall be -

- (a) The receiving of the Board of Management report and statement of income and expenditure, assets, liabilities, and mortgages, charges, and securities affecting the property of the Branch for the preceding financial year.
- (b) The receiving of the Auditors report upon the books and accounts for the preceding financial year.
- (c) The election of the members of the Board of Management.
- (d) The appointment of an auditor.
- (e) Alterations and/or amendments to the Constitution.

**22.00**

**CONVENING AN EXTRA-ORDINARY SPECIAL GENERAL MEETING**

**22.01**

The Secretary shall convene an Extra-Ordinary Special General Meeting,

- (a) when directed to do so by the Management Committee,
- (b) on the requisition in writing signed by not less than one third of the members of the Management Committee or not less than a number of ordinary members of the Branch which equals double the number of the members on the Management Committee plus one. Such requisition shall be in writing, and shall clearly state the reasons that such Extra-Ordinary Special General Meeting is being convened and the nature of the business to be transacted thereat; or,
- (c) on being given notice in writing of an intention to appeal against the decision of the Management Committee



- to reject an application for membership or to terminate the membership of any person.
- (d) No business shall be transacted at any Annual, Special or Extraordinary General Meeting unless a quorum of members is present at the time when the meeting proceeds to business. For the purposes of this Rule, a quorum for convening any Annual, Special or Extraordinary General Meeting shall be ten (10) percent of the membership. A member includes a person attending as a proxy or as representing a Branch that is a member.
  - (e) If within half an hour from the time appointed for the commencement of a Annual, Special General Meeting or an Extra-ordinary Special General Meeting a quorum is not present, the meeting, if convened upon the requisition of members of the Management Committee of the Branch, shall lapse. In any other case it shall stand adjourned to another day and at such other time and place as the Management Committee shall determine, and if at the adjourned meeting a quorum is not present within half an hour from the time appointed for the meeting, the meeting shall lapse.
  - (f) The Chairman may, with the consent of any meeting at which a quorum is present (and shall if so directed by the meeting) adjourns the meeting from time to time and from place to place, but no business shall be transacted at any adjourned meeting other than the business left unfinished at the meeting from which the adjournment took place. When a meeting is adjourned for thirty (30) days or more, notice of the adjourned meeting shall be given as in the case of an original meeting, save as aforesaid it shall not be necessary to give any notice of an adjournment or of the business to be transacted at an adjourned meeting.

**23.00**

**NOTICE OF ALL ANNUAL AND SPECIAL GENERAL MEETINGS**

**23.01**

The Secretary shall convene all Annual and Special General Meetings of the Branch by giving not less than 21 days notice of any such meeting to the members of the Branch by electronic mail, website or other electronic media, specifying the place, day, and time for the holding of the meeting, and the nature of the business to be transacted thereat.

**23.02**

The manner by which such notice shall be given shall be determined by the Management Committee, provided that notice of any meeting convened for the purpose of hearing and determining the appeal of a member against the rejection or termination of their membership by the Board of Management, shall be given in writing. Notice of a Special General Meeting shall clearly state the nature of the business to be discussed thereat.

**24.00**

**CHAIRMAN AT SPECIAL GENERAL MEETING**

**24.01**

Unless provided by these Rules, at every General Meeting, Special General Meeting, Or Extra-ordinary Special General Meeting,

- (a) The President shall preside as Chairman or if there is no

President, or if he is not present within fifteen minutes after the time appointed for the holding of the meeting, or is unwilling to act, the Vice-President shall be the Chairman, or if the Vice-President is not present or is unwilling to act, then the members present shall elect one of their number to be Chairman at the meeting.

- (b) The Chairman shall maintain order and conduct the meeting in a proper and orderly manner.
- (c) Every question, matter or resolution shall be decided by a simple majority of votes of the members present.
- (d) Every Management Committee member present will be entitled to one vote, other than the Chairman, which, in the case of an equality of votes the Chairman shall have the casting vote (Rule 16.06); provided that no member shall be entitled to vote at any Meeting if their annual subscription is in arrears at the date of the meeting.
- (e) Voting shall be by show of hands or a division of members, unless not less than one fifth of the members present demand a ballot, in which event there shall be a secret ballot. The Chairman shall appoint two members to conduct the secret ballot in such a manner as he shall determine and the result of the ballot as declared by the Chairman shall be deemed to be the resolution of the meeting at which the ballot was demanded.
- (f) Every person who is a member of the Branch shall be entitled to one vote on a show of hands, and in a secret ballot he shall be entitled to one vote.
- (g) Proxy voting is only permitted at Annual, and Special General Meetings. A Branch member shall be entitled to carry no more than two proxy votes, which are to be used only in accordance with the nomination and election of members to the Management Committee under Rule 12.01 of this Constitution.
- (h) A proxy vote shall only be accepted if the member is authorized in writing and the proxy is lodged with the Secretary prior to the commencement of any meeting. The instrument appointing a proxy shall be in writing, in the common or usual form, under the hand of the appointing member. A proxy shall be a financial member of the Branch. The instrument appointing a proxy shall be deemed to confer authority to demand or join in demanding a secret ballot.
- (i) Where it is desired to afford members an opportunity of voting for or against a motion, the instrument appointing a proxy shall be in the following form or a form as near thereto as circumstances permit  
I (.....), being a member of the Alice Springs Branch, hereby appoint (.....) of the Alice Springs Branch, as proxy for and on behalf of myself to use my vote in any way as he/she sees fit at the Annual General Meeting of the Alice Springs Branch, to be held on the .....day of..... and any adjournment thereof.  
Signed this..... day of. . . . . 20..  
Name .....  
Signature.....

- (j) Under the directions of the President/Chairman, the Secretary shall cause full and accurate minutes of all questions, matters, resolutions, and other proceedings of every Management Committee meeting and Annual or Special General Meeting to be entered in a book to be open for inspection at all reasonable times by a full financial member who previously applies to the Secretary for that inspection.
- (k) For the purposes of ensuring accuracy of the recording of such minutes, and at the discretion of the President/Chairman, the minutes of every Meeting and Annual General Meeting may be recorded on audiotape.
- (l) The minutes of every Meeting of the Branch shall be signed by the Chairman of that meeting or the Chairman of the next succeeding Meeting verifying its accuracy, provided that the minutes of any Annual General Meeting shall be signed by the Chairman of the next succeeding Annual General Meeting.

**25.00**

**RESERVED**

**26.00**

**BY LAWS**

**26.01**

The Management Committee may from time to time make, amend, or repeal by-laws, not inconsistent with these rules, for the internal management of the Branch and any by-law may be set aside by a General Meeting of the Branch members.

**27.00**

**PROCEDURE**

**27.01**

On all questions of procedures, the Rules laid down in the book Guide for Meetings and Organizations by N.E. Renton or any other such publication as the members may from time to time determine shall be accepted as definitive.

**28.00**

**ALTERATIONS AND AMENDMENTS OF RULES**

**28.01**

Subject to the provisions of the Associations Incorporation Act (July I 1993), these Rules may be amended, altered, or added to from time to time by a special resolution carried at any Annual General Meeting or Special General Meeting, provided that no such amendment, rescission, or addition shall be valid unless the same shall not have effect until submitted to the Northern Territory Government Department responsible for the administration of Associations, and, provided that no such amendment, recession, or addition shall be valid unless they have the same aims and objectives as the Sporting Shooters Association of Australia (NT) Incorporated.

**28.02**

These Rules may only be amended, rescinded or added to by 21 days clear notice of motion by a member placing an

item on the agenda of an Annual General Meeting or a Special General Meeting.

**29.00**

**FUNDS AND ACCOUNTS**

29.01

The funds of the Branch shall be banked in the name of the Branch in such bank as the Management Committee may decide from time to time.

29.02

Proper books and accounts shall be kept and maintained either in written or printed form in the English language showing correctly the financial affairs of the Branch and the particulars usually shown in books of a like nature.

29.03

All monies shall be banked as soon as practicable after receipt thereof.

29.04

All amounts of fifty dollars or over shall be paid by cheque signed by any two of the President, Secretary, Treasurer, or other member authorized from time to time by the Management Committee.

29.05

Cheques shall be crossed not negotiable except those in payment of wages, allowances, or petty cash reimbursements that may be open or outstanding.

29.06

The Management Committee shall determine the amount of petty cash that may be kept in the imprest system.

29.07

All expenditure shall be approved or ratified at a Management Committee meeting. Other than statutory requirements such as power, phone and water.

29.08

As soon as practicable after the end of each financial year, the Treasurer shall cause to be prepared a statement containing particulars of: -

- (a) the income and expenditure for the financial year just ended, and, the assets and liabilities and of all mortgages, charges, and securities affecting the property the Branch at the close of that year.
- (c) All such statements shall be examined by the auditor who shall present his report upon such audit to the Secretary prior to the holding of the Annual General Meeting next following the financial year in respect of which such audit was made.

29.09

The income and property of the Branch when so ever derived shall be used and applied solely in promotion of its objects and in the exercise of its powers as set out herein and no portion thereof shall be distributed, paid, or transferred directly or indirectly by way of dividend, bonus, or otherwise by way of profit to or amongst the members of the Branch provided that nothing herein contained shall prevent the payment of in good faith of interest to any such member in respect of monies advanced by them to the Branch or otherwise owing by the Branch to them or of remuneration to any officers or servants of the Branch or to any member of the Branch or other person in return for any services actually rendered to the Branch provided further that nothing herein contained shall be construed so as to prevent the payment to any member of out of pocket expenses, money lent, reasonable and proper charges for goods hired by the Branch or reasonable and proper rent for premises demised or let to the Branch.

**30.00**

**DOCUMENTS**

**30.01**

The Management Committee shall provide for the safe custody of books, documents, instruments of title, and securities of the Branch.

**31.00**

**GRIEVANCE AND DISPUTES PROCEDURES**

**31.01**

This clause applies to disputes between-

- (a) a member and another member; or
- (b) a member and the Committee.

**31.02**

Within 14 days after the dispute comes to the attention of the parties to the dispute, they must meet and discuss the matter in dispute, and, if possible, resolve the dispute.

**31.03**

If the parties are unable to resolve the dispute at the meeting, or if a party fails to attend that meeting, then the parties must, within 10 days after the meeting, hold another meeting in the presence of a mediator.

**31.04**

The mediator must be -

- a person chosen by agreement between the parties; or
- (a) in the absence of agreement -
  - (b) for a dispute between a member and another member - a person appointed by the Committee; or
  - (1) for a dispute between a member and the Committee - a person who is a mediator appointed or employed by the department administering the Act.
- (2) A member of the Association can be a mediator.

**31.05**

The mediator cannot be a party to the dispute.

**31.06**

The parties to the dispute must, in good faith, attempt to settle the dispute by mediation.

**31.07**

The mediator, in conducting the mediation, must -

**31.08**

- (a) give the parties to the mediation process every opportunity to be heard;
- (b) allow due consideration by all parties of any written statement submitted by any party; and
- (c) ensure natural justice is accorded to the parties to the dispute throughout the mediation process.

The mediator must not determine the dispute.

31.09

If the mediation process does not result in the dispute being resolved, the parties may seek to resolve the dispute in accordance with the Act or otherwise at law.

31.10

32.00

**COMMON SEAL**

32.01

The Management Committee shall provide for a Common Seal and for its safe custody. The Common Seal shall only be used under the authority of the Management Committee and every instrument to which the seal is affixed shall be signed by a member of the Management Committee and shall be countersigned by the Secretary/ Public Officer or by a second member of the Management Committee or by some other person appointed by the Management Committee for that purpose. The President of the Association shall have the custody of and be responsible for the seal of the Association.

33.00

**DISSOLUTION OF THE BRANCH**

33.01

A Special General Meeting will consider a demand for dissolution of the Branch. To be valid a decision to dissolve the Branch must be carried by a three-quarter's majority of those present that are eligible to vote.

33.02

In the event of the dissolution of the Branch, any funds remaining after all outstanding debts have been made shall be put in trust to the Sporting Shooters Association of Australia (NT) Inc. being trustee until such time as another Sporting Shooters Association of Australia (Alice Springs Branch) is formed and the funds return to the Sporting Shooters Association of Australia (Alice Springs Branch) Inc.

33.00

**NOMEMCLATURE**

33.01

Unless otherwise stated within this Constitution, the terms "range" or "ranges" shall be taken to include Ranges at the Alice Springs Shooting Complex, the details of which will be promulgated via By-Law as amended from time to time


35.00

**CONSENT**

This Constitution was adopted at the Annual General Meeting or Special General Meeting of the Sporting Shooters' Association of Australia Alice Springs Branch Incorporated held on :-

The 22<sup>nd</sup> day of November 2020.

Signed 

Secretary/Public Officer. 

Witnessed

President 

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THE NORTHERN TERRITORY OF AUSTRALIA

OATHS ACT  
STATUTORY DECLARATION

(1) Here insert name and address of person making the declaration.

I, **Tori Krikke** of **25A Wilkinson Street Ciccone NT 0870**

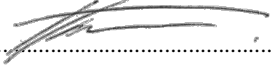
(2) Here insert the matter declared to, either directly following the word "declare" or, if the matter is lengthy, insert the words "as follows" and thereafter set out the matter in numbered paragraphs.

do solemnly and sincerely declare as follows:

1. I am the Public Officer of the Sporting Shooters Association of Australia Alice Springs Branch Inc
2. The following resolution to amend the association's constitution was passed in accordance with the constitution at a meeting held on 22/11/2020
3. RESOLUTION: "that the constitution (a copy which is attached to annexure "A") be adopted"

And I make this solemn declaration by virtue of the *Oaths Act* and conscientiously believing the statements contained in this declaration to be true in every particular.

(3) Signature of person making the declaration.

(3)   
.....

Declared at Alice Springs the 22<sup>nd</sup> day of November 2020

(4) Signature of person before whom the declaration is made.

Before me, (4)   
.....

(5) Here insert title of person before whom the declaration is made.

(5) ASSCI Member  
.....

NOTE 1. —A person wilfully making a false statement in a statutory declaration is liable to a penalty of \$1000 or imprisonment for six months, or both.

NOTE 2. —A Statutory Declaration may be made before —(a) a Commissioner for Oaths; (b) a Justice of the Peace; (c) a Commissioner for Declarations; (d) a barrister or solicitor; (e) a member of the Police Force of the Northern Territory; (f) a bank manager; (g) a judge; (h) a magistrate; (i) a notary public; (j) a Commissioner for taking Affidavits in the Supreme Court of a State or Territory; (k) a clerk of the court appointed under the *Local Courts Act*; or (l) a person before whom an oath may be made under the law of the State or Territory in which the declaration is made.

**NORTHERN TERRITORY BUSINESS CENTRE**

Tel: 1800 193 111  
ABN: 84 085 734 992  
Website: <https://nt.gov.au>

**Receipt / Tax Invoice**

**Paid By:** Brian Knappstein  
PO BOX 1503 ALICE SPRINGS NT 0871  
president@ssaaalicesprings.com.au

Receipt No.: 0018993/2020  
Date: 4/12/2020 10:03:29 AM  
Payment Method: EFTPOS/CC, \$18.00

Item	Description	Licence No.	Applicant	Unit Price	Qty	Tax	Amount
1	Fee: Associations - Amendment To Constitution Within 1 Month Of Meetin	00901C/IA	Sporting Shooters Association of Australia Alice Springs Branch Inc	\$18.00	1	\$0.00	\$18.00

Total for **1** item

SubTotal (Excl. GST): \$18.00  
GST: \$0.00  
Total with GST: \$18.00  
**Total Paid: \$18.00**

## SSAA President

---

**From:** president@ssaaalicesprings.com.au  
**Sent:** Thursday, 17 December 2020 5:42 AM  
**To:** 'Bradd Linsley'  
**Subject:** FW: AMENDMENT TO CONSTITUTION - Sporting Shooters Association of Australia, Alice Springs Branch incorporated

Hi Bradd,

Please see below the constitution is in place all good to go confirmation.

Regards

**Brian Knappstein**  
President  
**SSAA Alice Springs Branch**  
PO Box 1503  
Alice Springs NT 0871  
P 0427525183



---

**From:** Malcolm Bryant <Malcolm.Bryant@nt.gov.au>  
**Sent:** Wednesday, 16 December 2020 9:14 AM  
**To:** 'tandtpg@bigpond.net.au' <tandtpg@bigpond.net.au>  
**Cc:** 'president@ssaaalicesprings.com.au' <president@ssaaalicesprings.com.au>  
**Subject:** AMENDMENT TO CONSTITUTION - Sporting Shooters Association of Australia, Alice Springs Branch incorporated

Dear Tori

I refer to the lodgement of documentation relative to the above cited matter on 4 December 2020, and confirm it now forms part of the public record in respect of your association.

In summary, that amended constitution has been assessed as being compliant with the relevant legislative requirements, and can now be read as valid from the date of amendment, being the date at which it was passed by a resolution of association members on 22 November 2020.

When next amending your constitution attention should be given to correct reference to applicable legislation, specifically '*Associations Act 2003*'.

DEPARTMENT OF INDUSTRY, TOURISM AND TRADE

# 2020 end-of-year closure

CLOSURE PERIOD: 25 DECEMBER - 3 JANUARY

BUSINESS AS USUAL: FROM 4 JANUARY 2021

**Malcolm Bryant**

Senior Licensing Officer - Licensing NT

t. +61 8 8999 1339

[Malcolm.Bryant@nt.gov.au](mailto:Malcolm.Bryant@nt.gov.au)

[DITT.Occupationallicensing@nt.gov.au](mailto:DITT.Occupationallicensing@nt.gov.au)

**Department of Industry, Tourism and Trade  
Northern Territory Government of Australia**

Level 3, NAB House, 71 Smith Street, Darwin NT 0800

GPO Box 1154, Darwin NT 0801

[nt.gov.au](http://nt.gov.au)

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